

## CLARIFICATION QUESTIONS

RFT: 2024/005  
File: AP\_3/34/1 and AP\_2/44  
Date: 19 March 2024  
To: Interested Service Providers  
Contact: Maraea S. Pogi ([maraeap@sprep.org](mailto:maraeap@sprep.org))

**Subject: Request for tenders (RFT): Consultancy to Formulate the Pacific Islands Guide to Ecosystem and Socio-economic Resilience Analysis and Mapping (ESRAM).**

---

### **Question 1:**

What is the expected length of the technical proposal?

#### Response:

The length of the technical proposal should be focused and not too long and depends on how the bidders' approach to the work. At Maximum, it should not be more that 15 pages.

### **Question 2:**

What role do personnel with experience in conducting baseline biodiversity and ecological assessments play in this project?

#### Response:

This is a nature-based solution tool and so some experience on ecological assessment is required.

### **Question 3:**

On page 3 of the Request for Tenders document, it states that the financial proposal should include all associated taxes and travel to at least 3 PICs, Solomon Islands, Fiji, and Vanuatu. However, in section 8.0 on page 11, it mentions that the consultant is expected to undertake consultations in Solomon Islands, Fiji, and Vanuatu. Could you kindly clarify whether we need to budget travels to at least 3 or 6 PICs?

#### Response:

Budget travel costs should be only for 3 PICTs which are Solomon Islands, Fiji and Vanuatu.

### **Question 4:**

On page 2 of the Request for Tenders document, it states that the interested consultants must meet local registration requirements. Does this mean complying with registration requirements in any of the PICs or in the home country of the organization's headquarters?

#### Response:

It's for their home country where the consultant is based only.

### **Question 5:**

Is SPREP facilitating the contacts of the relevant stakeholders for the consultation phase?

#### Response:

SPREP will provide support, but consultants are hired for that purpose as part of process to develop the tool.

**Question 6:**

Is SPREP arranging the locations where the workshops in the PICs?

Response:

Consultants will work with SPREP where workshops will be organized if required and if there is available budget.