

CIRCULAR

FILE: AP 3/2/28/1 **TO:** SPREP National Focal Points
(Territories)

DATE: 14 March 2024

CIRCULAR: 24/16

SUBJECT: **Pacific Climate Change Roundtable (PCCR)**
Taumeasina Island Resort, Apia, Samoa, 8-10 May 2024

Dear Focal Points,

I am pleased to inform you that the Secretariat of the Pacific Regional Environment Programme (SPREP) will be hosting The Pacific Climate Change Roundtable (PCCR) from 8-10 May 2024 at the Taumeasina Island Resort in Apia, Samoa.

Following the decision of SPREP's membership at the 31st SPREP meeting held in September 2023 in Samoa, SPREP will reconvene the 2024 Pacific Climate Change Roundtable (PCCR) and facilitate the associated arrangements. The reconvening of the PCCR will focus on providing a platform for the Pacific Climate Change constituency to establish an ongoing governance structure for the PCCR that will deliver on national priorities as determined by the national focal points.

The Secretariat therefore wishes to invite one representative responsible for technical decision-making related to climate change from your respective territory to attend this meeting. Funding support including airfare and per diem will be provided to your chosen representative as per the SPREP Travel Policy.

To facilitate your travel arrangements please complete the nomination form (attached) and send to Foini Fesolai (foinijanceyf@sprep.org), Faia'e Faamanu-Falanaipupu (faiaef@sprep.org) and Teuila Fruean teuilajaneff@sprep.org **no later than the 20 March 2024**.

Please be advised that due to budgetary constraints, the PCCR will be conducted in English and all working documents will be available in English only.

More information relating to the meetings will be shared in due course.

Yours sincerely,



Sefanaia Nawadra
Director General

SN/TC/xf

Att.