

### Action Taken on Matters Arising from the 2<sup>nd</sup> Executive Board Meeting (2020)

Agenda Item	Meeting decisions / Member requests	Key actions taken
<b>AGENDA 2:</b> Appointment of Chair and Vice Chair	<i>The Executive Board Meeting:</i> 1. <b>confirmed</b> the Representative of <b>Solomon Islands</b> as <b>Chair</b> ; and  2. <b>confirmed</b> the Representative of <b>Guam</b> as <b>Vice-Chair</b> .	<ul style="list-style-type: none"> <li>• Note for action in 2020/2021</li> <li>• DG letter issued on 15 December 2020 to Troika acknowledging rotation of Papua New Guinea off Troika and rotation on of the incoming Chair Tokelau.</li> <li>• In 2021 Troika consists of Solomon Islands (Chair - 2020), Samoa (Chair - 2019) and Tokelau (Chair - 2021).</li> </ul>
<b>AGENDA ITEM 5.3:</b> Strategic Outcomes from the 2018-2019 PIP	<i>The Executive Board Meeting:</i> 1. <b>noted</b> the PIP 2018-2019 Strategic Outcome Report; 2. <b>noted</b> the Annual Work Programme and Budget (AWPB) 2020-2021 and progress made towards achievement of the 2018-2019 programme of work and budget, and 2018-2019 PIP strategic Outcomes; 3. <b>considered</b> Secretariat responses in addressing cross-cutting issues in implementation of the first PIP; and 4. <b>noted</b> that the PIP strategic planning mechanism will be evaluated after completion of the second (2020-2021) PIP in 2022.	<ul style="list-style-type: none"> <li>• Note for action in 2021/2022</li> </ul>
<b>AGENDA ITEM 6.1:</b> Blue Pacific vision and the 2050 Strategy	<i>The Executive Board Meeting:</i> 1. <b>noted</b> the limited progress to date and <b>requested</b> that SPREP remain engaged in the development of the 2050 Strategy for the Blue Pacific Continent	<ul style="list-style-type: none"> <li>• A SPREP team consisting of the Climate Change Adviser, Coastal and Marine Adviser supported by the Hazardous Waste Management Adviser and the Acting Director of the Environmental Monitoring and Governance Programme continue to represent SPREP in the 2050 Strategy discussions and consultations.</li> </ul>
<b>AGENDA ITEM 6.3:</b> SPREP Sub Regional Presence	<i>The Executive Board Meeting:</i> 1. <b>requested</b> the Secretariat to report to Members with a budget that can support the proposed operating model for the Northern Sub-regional Office when that has been achieved.	<ul style="list-style-type: none"> <li>• Work in progress.</li> </ul>

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<p><b>AGENDA ITEM 7.2:</b> Update on CBD COP15 and input to the post-2020 Biodiversity Framework</p>	<p><i>The Executive Board Meeting:</i></p> <ol style="list-style-type: none"> <li>1. <b>noted</b> the actions taken to provide input into the Post-2020 Biodiversity Framework prior to the CBD COP15 in 2021;</li> <li>2. <b>encouraged</b> countries to submit their own input to the Secretariat of the Convention on Biological Diversity for the Post-2020 Biodiversity Framework; and</li> <li>3. <b>directed</b> the Secretariat to continue to support Members with the processes for providing input into the Post-2020 Biodiversity Framework prior to the CBD COP in 2021.</li> </ol>	<ul style="list-style-type: none"> <li>• Regional workshops in preparation for the Third meeting of the Subsidiary Body on Implementation (SBI-3) convened for the countries.</li> <li>• A technical session held on soil biodiversity and agriculture was convened that brought together Pacific biodiversity and agriculture focal points to discuss and develop regional priorities for the Pacific to be addressed at the Twenty-fourth Meeting of the Subsidiary Body on Scientific, Technical and Technological Advice (SBSTTA-24).</li> <li>• Survey on Headline indicators of the Global Biodiversity Framework submitted to the SCBD.</li> <li>• SPREP attended and assisted countries that participated in the virtual SBSTTA-24 and SBI-3 meetings.</li> <li>• Convened a talanoa session to raise awareness on the proposed SIDs Biodiversity Coalition concept.</li> </ul> <p><u>Note:</u> Details of work undertaken will be discussed under Agenda Item 8.2.1 of the 30<sup>th</sup> SPREP Meeting.</p>
<p><b>AGENDA ITEM 8.3:</b> KIWA initiative – Nature based Solutions for Climate Resilience</p>	<p><i>The Executive Board Meeting:</i></p> <ol style="list-style-type: none"> <li>1. <b>noted</b> the development and commencement of the Kiwa Initiative – Nature-based solutions for climate resilience and the funded implementation role of SPREP under Sub-Component B1;</li> <li>2. <b>endorsed</b> SPREP’s engagement and implementation of the KIWA initiative; and</li> <li>3. <b>agreed</b> that the Secretariat will engage with Kiwa to provide more information on their proposal and for Members of the Board to subsequently consult with their constituencies and provide the Secretariat with the views of Members by the end of October 2020</li> </ol>	<ul style="list-style-type: none"> <li>• SPREP engages with Kiwa and has representation on technical task force and the steering committee of Kiwa.</li> <li>• Subregional webinars were held to inform Members of Kiwa funding opportunities in May 2021. Information was also shared at the Pacific Resilience meeting in July 2021.</li> <li>• SPREP has PEBBACC+ approved under Kiwa B2 first round.</li> <li>• Other projects are being developed for the next round of B2.</li> <li>• SPREP has delivered training on NbS through the PCCC.</li> </ul>

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<p><b>AGENDA ITEM 9.1:</b> Audit Committee Report</p>	<p><i>The Executive Board Meeting:</i></p> <ol style="list-style-type: none"> <li>1. <b>commended</b> the efforts of the Director General and all staff in the early and satisfactory completion of the financial accounts and audit, and <b>acknowledged</b> the work of the Audit Committee;</li> <li>2. <b>noted</b> the improved process used by the Secretariat to provide the draft financial statements to the AC for review prior to the issuing of the final audit opinion, and the consultation between the AC and the External Auditor;</li> <li>3. <b>noted</b> that the late receipt of member's voluntary contributions remains an issue, causing financial constraints on the Secretariat's annual budget, and <b>requested</b> Members to provide their voluntary contributions to the Secretariat in a timely manner;</li> <li>4. <b>requested</b> the Secretariat address the human resource issue within the Internal Audit Unit as resources permit; and</li> <li>5. <b>noted</b> and <b>approved</b> the report of the Audit Committee for the period July 2019-July 2020.</li> </ol>	<ul style="list-style-type: none"> <li>• The capacity of the current Internal Audit Unit is adequate for the size of the Secretariat.</li> </ul>
<p><b>AGENDA ITEM 9.3:</b> Country and Territory Strategic Partnership Framework</p>	<p><i>The Executive Board Meeting:</i></p> <ol style="list-style-type: none"> <li>1. <b>endorsed</b> the concept and process for developing Pacific Strategic Partnership Frameworks; and</li> <li>2. <b>agreed</b> to consult within their constituencies and report back to the Secretariat by the end of 2020.</li> </ol>	<ul style="list-style-type: none"> <li>• As of the end of 2020, no feedback was received from Members.</li> <li>• The Secretariat has initiated consultations with Solomon Islands and RMI.</li> </ul>
<p><b>AGENDA ITEM 9.4 :</b> SPREP Independent Corporate Review and Mid Term Review of the SPREP Strategic Plan 2017/2026</p>	<p><i>The Executive Board Meeting:</i></p> <ol style="list-style-type: none"> <li>1. <b>approved</b> the proposal to combine the Independent Corporate Review of SPREP with the Mid-Term Review of the SPREP Strategic Plan 2017-2026, to be undertaken in 2021 at lesser cost than that of two separate reviews;</li> <li>2. <b>approved</b> the attached draft Terms of reference and timeline for this Review noting the intention to establish a Reference Group of Members to guide the Review;</li> <li>3. <b>directed</b> the Secretariat to ensure the outcomes of the combined Review are considered by the 2021 SPREP Meeting; and</li> </ol>	<ul style="list-style-type: none"> <li>• The initial findings of the ICR and MTR will be discussed under Agenda Item 6.1 of the 30<sup>th</sup> SPREP Meeting.</li> </ul>

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	<p>4. <b>noted</b> the interest in principle from Australia and New Zealand to assist with funding the Review noting that this is not included in the 2021 budget.</p>	
<p><b>AGENDA ITEM 9.6:</b> Review of Staff Remuneration Terms and Conditions</p>	<p><i>The Executive Board Meeting:</i></p> <p>1. <b>deferred</b> the engagement of an independent consultant to review the Secretariat's Remuneration Systems to 2021; and</p> <p>2. <b>noted</b> that a report will be provided to the 2021 SPREP Meeting.</p>	<ul style="list-style-type: none"> <li>This will be presented for discussion under Agenda Item 6.4 of the 30<sup>th</sup> SPREP Meeting.</li> </ul>
<p><b>AGENDA ITEM 9.7:</b> SPREP Director General's Performance Assessment – Closed Session</p>	<p><i>The Executive Board Meeting:</i></p> <p>1. <b>noted and endorsed</b> the review completed by the Troika of the DG's PDP for the period Sept 2019 - Sept 2020, acknowledging the many initiatives and positive outcomes despite the current challenges of COVID-19, as well as areas requiring attention over the next year; and</p> <p>2. <b>noted and endorsed</b> the proposed way forward by the Troika for the DG's next PDP, Sept 2020 – Dec 2021. Members are invited to propose relevant and appropriate specific targets they wish to be included in the DG's next PDP by the end of September 2020. The Troika will work with the DG over the next month to finalise the next PDP targets by end of October 2020.</p>	<ul style="list-style-type: none"> <li>Only Australia provided comments to the DG's PDP which will be discussed with TROIKA in July prior to SM30</li> </ul>
<p><b>AGENDA ITEM 11.4.3:</b> Policy Guidance Note for the periodic update of the Regional State of the Environment and Conservation Report for the Pacific island region.</p>	<p><i>The Executive Board Meeting :</i></p> <p>1. <b>welcomed</b> the development of the first Pacific Regional State of the Environment and Conservation report planned for release in November 2020; and</p> <p>2. <b>noted</b> the desirability for the development of a Policy Guidance Note for periodic reporting in the future</p>	<ul style="list-style-type: none"> <li>Advanced release for the 10<sup>th</sup> Pacific Islands Conference for Nature Conservation and Protected Areas in November 2020.</li> <li>The Regional State of Environment and Conservation Report as well as the Guidelines for producing the next Regional SOEC Report will be addressed under Agenda Item 8.4.1 of the 30<sup>th</sup> SPREP Meeting.</li> </ul>
<p><b>AGENDA ITEM 13:</b> Dates of the 30<sup>th</sup> SPREP Meeting</p>	<p><i>The Executive Board Meeting:</i></p> <p>1. <b>agreed</b> to host the 30<sup>th</sup> SPREP Meeting on 6-10 September 2021.</p>	<ul style="list-style-type: none"> <li>Included in 2021 Calendar and appears on events page on SPREP website.</li> </ul>